

No.AD/PF/INV/161
MSEB, CPF Section
Dharavi, Matunga,
Mumbai 400 019
Date: 20 FEB 2017

OFFICE NOTE:

Office note CPF/83 dated 21-Jan-2017 was issued to submit Indemnity bond along with Final settlement claims (10%, 100% & Death Cases). **The issue of sending Indemnity Bond is on hold.**

However, the **Final Settlement claims** must be forwarded by HR section to MSEB CPF Trust along with **Cancelled Cheque of Salary Saving Bank Account** of employees and the Final settlement claim details must be entered in MSEB CPF Portal system before forwarding the cases to CPF section.

Also, the **CPF Advance claims** must be sent along with the cancelled cheque of Salary Saving Bank Account of employees. The details of the CPF claims must be entered in system before forwarding to CPF section. The necessary instructions are being sent under 'MSEB CPF Portal Instructions' under Employee Portal of www.mahadiscom.in.

For forwarding the claims through system, HR section must have forwarded Form no 102 as per Circular no 201.

All the claims must be forwarded through system **only from 22-Feb-2017** by marking 'WEB ID' on the case as per instructions given, otherwise case will be rejected.

R. Pawar
Secretary, 20/2/17
to the Board of Trustees,
of MSEB's C.P.Fund Trust, Mumbai.