

## Instruction for Aadhar verification in New Cpf and UAN number application:

- Save New CPF and UAN number application first.
- Go to Upload Document Tab and download Aadhar consent form.

MSEB Contributory Provident Fund  
for employees of MahaDiscom, MahaTransco, MahaGenco and MSEB Holding Company Ltd.  
version Dev\_10.0.1.5

Welcome Mahesh [2353083] |  
Accounting Unit: 9539 ? Location Id: 261 ?  
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User Controls

My Profile  
View My Privileges  
Change Password  
View CPF Balance ( Tentative )  
New Employee CPF and UAN  
CPF Nomination  
S & R Form Submission  
Schedule Form Upload  
Monthly Contributions  
CPF Loan Details  
Final Settlement  
Pension Claims  
EDLI Settlement  
CPF Reports for HR Section  
User Matrix  
Pension ECR Submission  
Employee Self Reports  
End Employment Detail

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### New Employee CPF And UAN Number Application

Application Details **Upload Documents** Aadhar Verification

[Download Aadhar consent form for New Cpf Number Application](#)

**Attach Supporting Documents**

**Note :**  
Documents to be attached as per CPF Circular No. 209 dated 26-Dec-2017  
\* means mandatory documents

1. <b>Duly filled Audited Form No. 3.1 and 3.2 *</b>	<input type="button" value="Browse..."/> No file selected.	<input type="button" value="Upload"/>
2. <b>Form-11 signed by the concerned new employee*</b>	<input type="button" value="Browse..."/> No file selected.	<input type="button" value="Upload"/>
3. <b>Consent Form for Aadhar verification *</b>	<input type="button" value="Browse..."/> No file selected.	<input type="button" value="Upload"/> <a href="#">aadhar_consent_form.jpg</a> ✖
4. <b>Bank Passbook first page or cancelled cheque*</b>	<input type="button" value="Browse..."/> No file selected.	<input type="button" value="Upload"/>
5. <b>PAN Card</b>	<input type="button" value="Browse..."/> No file selected.	<input type="button" value="Upload"/>



I, the holder of Aadhaar number, hereby give my consent to, MSEB PF Trust to obtain my Aadhaar number and Name for authentication with UIDAI, The said Department has informed me that my identity information would only be used for my identity verification in the process of New CPF Number and UAN number application in CPF Portal and also informed that my bio-metrics will not be stored/shared and will be submitted to CIDR only for the purpose of authentication.

मी, आधार क्रमांक धारक, याद्वारे, MSEB PF ट्रस्टला UIDAI कडून प्रमाणीकरणासाठी माझा आधार क्रमांक आणि नाव मिळविण्यासाठी माझी संमती देतो. सदर विभागाने मला कळवले आहे की माझी ओळख माहिती फक्त CPF पोर्टलमध्ये नवीन CPF क्रमांक आणि UAN क्रमांक अर्ज प्रक्रियेत माझ्या ओळख पडताळणीसाठी वापरली जाईल आणि माझे बायो-मेट्रिक्स संग्रहित/शेअर केले जाणार नाहीत आणि ते फक्त प्रमाणीकरणाच्या उद्देशाने CIDR कडे सादर केले जातील.

Designation / पदनाम:- \_\_\_\_\_

Place / ठिकाण:- \_\_\_\_\_

Date/ दिनांक:- \_\_\_\_\_

Last 4 digits of Aadhar No.: XXXXXXXX\_\_\_\_\_

Signature/स्वाक्षरी

- Aadhar consent form get filled from employee and upload.
- Then Go to third tab **Aadhar Verification**.
- **Please note that Aadhar verification to be done in front of Employee because OTP will be sent to employee's mobile number.**
- Click on verify Aadhar.

The screenshot shows a web browser window displaying the 'Aadhar Authentication Consent for Authentication' form. The form is overlaid on a background page that appears to be the MSEB PF Trust portal. The form contains the following elements:

- Title:** Aadhar Authentication Consent for Authentication
- Consent Statement (English):** "I, the holder of Aadhaar number, hereby give my consent to, MSEB PF Trust to obtain my Aadhaar number and Name for authentication with UIDAI. The said Department has informed me that my identity information would only be used for my identity verification in the process of New CPF Number and UAN number application in CPF Portal and also informed that my bio-metrics will not be stored/shared and will be submitted to CIDR only for the purpose of authentication."
  - Consent Statement (Marathi):** "मी, आधार क्रमांक धारक, याद्वारे, MSEB PF ट्रस्टला UIDAI कडून प्रमाणीकरणासाठी माझा आधार क्रमांक आणि नाव मिळवण्यासाठी माझी संमती देतो. सदर विभागाने मला कळवले आहे की माझी ओळख माहिती फक्त CPF पोर्टलमध्ये नवीन CPF क्रमांक आणि UAN क्रमांक अर्ज प्रक्रियेत माझ्या ओळख पडताळणीसाठी वापरली जाईल आणि माझे बायो-मेट्रिक्स संग्रहित/वेअर केले जाणार नाहीत आणि ते फक्त प्रमाणीकरणाच्या उद्देशाने CIDR कडे सादर केले जातील."
- Input Fields:**
  - Aadhar Number:** A text input field with a mask of #####-####.
  - Aadhar OTP:** A text input field for the OTP received on the user's mobile number.
- Buttons:**
  - Get OTP:** A button to request the OTP.
  - Verify OTP:** A green button to verify the OTP.

- Enter aadhar number and click on Get OTP
- OTP will be received to employees aadhar register mobile number.
- Enter OTP and click on Verify OTP button to verify.
- Please note that Application final submit only after Aadhar verification.
- Do not attach aadhar copy in mseb cpf portal anywhere in whole system
- PAN copy is mandatory now.